

Post Name

CEO (Chief Executive Officer)- Incubation Centre (GUIITAR)

Introduction

GSFC University is incorporated under the Gujarat Private Universities (Second Amendment) Act 2014. The vision behind establishing this distinct University is societal development through relevant and cutting edge knowledge in frontier areas of professional growth. GSFC-U presently offers courses in Engineering, Science, and Management with major emphasis on skill development and producing industry ready manpower.

Individuals with strong inclination towards academics and having an innovative approach to develop industry- ready talent are invited to join our endeavor.

Explore a wide spectrum of opportunities ranging from administration to academics at GSFC University.

Roles & Responsibilities

The recruit shall be responsible for:-

- Overall planning, resource mobilization and allocation, operations of GUIITAR
- Build and manage physical infrastructure for GUIITAR
- Identify and attract incubates, seeking applications for potential start-ups, screening and evaluation of qualified applications. Extend incubates or start-ups with support system necessary for business incubation activities
- Developing and delivering revenue generating activities for GUIITAR in line with the overall mission that may include short term and long term program in entrepreneurship domain, training program, and capacity building program for both corporate and budding entrepreneurs
- Plan various workshops/Seminars/Events for incubates, students and other stake holders
- Maintaining the records concerning financial transactions, tax related matters and existing asset management
- Working with the Government organizations/industries/funding agencies/other incubators to provide funding to entrepreneurs
- Facilitate networking with mentors, experts, consultants, investors, speakers and advisors and government officials for various training/selection/mentorship programs for the incubatee companies and students
- Marketing of developed technologies, filing IPR/Patent and monitoring of TBI and incubates
- Tapping CSR funds from corporate to support research and innovation
- Sign MoUs and build networks with key partners that will strengthen GUIITAR

Roles & Responsibilities towards Applied Research Centre:

- Providing vision, leadership and inspiration to continually develop and drive Applied Research Centre
- Development and implementation of the University's strategic plan for Applied Research Centre
- Providing leadership in the development, operation, maintenance, allocation and funding of the Research infrastructure
- Identification and university-wide adoption of Research matrices to optimize research profile of the centre
- To identify and facilitate innovative funding sources and opportunities and responsibility for Research budgetary processes
- Proposing and implementing Research governance procedures, developing and overseeing the implementation of Research policies and procedures
- Achieve income generation targets from Research funding agencies and ensure that the institute capitalizes upon funding initiatives from the Government Schemes, Private Funding Sources and International sources in furtherance of its programmes

Qualifications

- Bachelor's Degree in any discipline from a reputed academic institute. A Master's Degree in Business Administration from a reputed academic institute would be desirable.
- Proven experience in a leadership role, with a focus on entrepreneurship, innovation, or start-up ecosystem development.
- Strong understanding of business development, venture capital, and technology trends.

Experience

Minimum of 10 years of work experience is essential. Preference would be given to those who have worked in a company or an incubation center in senior management positions. Candidates with extensive experience in senior roles in entrepreneurial organizations would also be eligible.

Skill Set

The applicant should be an innovative person with proven leadership and mentoring qualities possessing:

- Experience of working in close collaboration with government organizations and/or agencies /allied organizations and private sector.
- Exposure to business plans business proposals, fund raising activities.
- Excellent communication, interpersonal and organizational skills.

Reporting

Provost, GSFCU

Remuneration

Pay and other remuneration shall be commensurate with skills, qualification, experience and market trends.

The salary shall have following components -

- A. The core salary

Other Benefits

- B. PF as per applicable statutory norms
- A. Increment based on PMS score as per the PMS policy for Non Teaching staff

- Group Medclaim Insurance Policy and Group Personal Accident Policy
- Treatment at GSFC Medical Center on applicable terms

Selection Procedure

Stage 1 - Written Ability Test

HR will conduct a written ability test of all present candidates. As a part of the procedure, you will be required to write an application/Essay/Paragraph on a given topic. This test shall comprise a weightage of 50 marks which will be required to be completed in 20 minutes. This test is to analyze the content for grammar, punctuation, and handwriting. Committee will assess the content and the qualifying score will be 30.

Stage 2 –Personal Interview

Interviews of the short listed candidates will be conducted by the committee members.

HR shall share Case Study/Assignment through mail in advance. The candidate is expected to complete the given case studies in PPT form and submit the same before the interview. This case study is specially designed to gauge the candidate’s skills, competencies & how he/she approaches tasks and solves emerging issues relevant to his. /her field. The solved case study will be extensively discussed with the Selection Committee during the interview (if required).

Tenure of Appointment

The shortlisted candidate shall be given a regular appointment of 5 years. Initially, he/she will be on a probation/observation period of 1 year. The appointment may be extended/ renewed based upon the assessment of performance in accordance with the Performance management policy i.e. PMS for Non Teaching staff.

Location

Vadodara, Gujarat.