

**Post Name**

Dean (Research & Development)

**Introduction**

GSFC University is incorporated under the Gujarat Private Universities (Second Amendment) Act 2014. The vision behind establishing this distinct University is societal development through relevant and cutting edge knowledge in frontier areas of professional growth. GSFC-U presently offers courses in Engineering, Science and Management with major emphasis on skill development and producing industry ready manpower.

Individuals with strong inclination towards academics and having an innovative approach to develop industry- ready talent are invited to join our endeavor.

Explore a wide spectrum of opportunities ranging from administration to academics at GSFC University.

The recruit shall be responsible for developing students and making them proficient in the subject and to facilitate & encourage a learning experience which provides students with the opportunity to achieve their individual potential.

**Roles & Responsibilities**

The recruit shall be responsible for: -

- Identification of new research opportunities that have potential for significant growth and to liaise with departments on associated grant and contract submissions
- Developing a strategy for improving research activity, performance, and culture across the university; achieving strategic objectives around proportions of staff that are research active and implementing minimum standards for research.
- Working closely with, and advice and support, Colleges and service departments on developing an appropriate and effective framework and infrastructure for research.
- Allocation of research funds appropriately such that the researches by the faculty and the research Centre are adequately spread across the chosen thrust areas and the other research are aligned with the vision of the Foundation.
- Overseeing all activities in the research Centre, which include-conducting research in identified thrust areas, ensuring capacity building on research within the Foundation through events and on-call research support and publication of the University Journal.
- Being responsible for the overall quality of research in the University and the Foundation; to establish appropriate mechanism to systematize the same.
- Raising the national and international research profile of the University, including enhancing opportunities to engage in partnership, consortia and networks to enhance reputation and opportunities for generating research income
- Building effective relationships with the institutes and professional support areas to promote and improve the development of research.

**Qualification**

PhD in Engineering from a reputed Institute/University. Preferable: Computer Science Engineering (CSE)

**Experience**

A minimum of 15 years of research/teaching experience out of which at least 5 years should be at the level of Professor. Candidates should have a minimum of 3-5 years of administrative or leadership experience in higher education.

**Skills**

- Strong verbal and written communication skills
  - Skills in managing multiple projects, prioritizing tasks, and overseeing the academic calendar and schedules efficiently
  - Expertise in designing and implementing academic programs that meet accreditation standards and student needs.
  - Ability to build relationships, foster collaboration, and engage effectively with faculty, students, and external partners.
  - Commitment to understanding diverse perspectives and promoting an inclusive environment for all students and faculty.
  - Familiarity with educational regulations, accreditation processes, and compliance standards relevant to higher education.
- Ability to support faculty through professional development opportunities, mentorship programs, and performance evaluations.

**Reporting**

Provost

**Remuneration**

Pay and other remuneration shall be commensurate with skills, qualification, experience and market trends.

The salary shall have following components -

- The core salary
  - PF as per applicable statutory norms
  - Increment (6% - 8%) based on API score as per the API policy for Teaching staff
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- Group Medclaim Insurance Policy and Group Personal Accident Policy
  - Treatment at GSFC Medical Center on applicable terms
  - Gratuity shall be applicable as per the Payment of Gratuity Act, 1972.

**Other Benefits****Selection Procedure****Stage 1 - Written Ability Test**

HR will conduct a written ability test of all present candidates. As a part of the procedure, you will be required to write an application/Essay/Paragraph on a given topic. This test shall comprise a weightage of 50 marks which will be required to be completed in 20 minutes. This test is to analyze the content for grammar, punctuation, and handwriting.

Committee will assess the content and the qualifying score will be 30. Only qualified candidates shall be invited for the further rounds of selection procedure.

### **Stage 2 –Personal Interview**

Interviews of the short listed candidates will be conducted by the committee members.

HR shall also share Case Study/Assignment through mail in advance. The candidate is expected to complete the given case studies in PPT form and submit the same in advance or on the interview date. This case study is specially designed to gauge the candidate's skills, competencies & how he/she approaches tasks and solves emerging issues relevant to his/her field. The solved case study will be extensively discussed with the committee members during the interview (if required).

### **Stage 3- Demo Lecture:**

Selected candidates from the Personal Interview round shall be invited to give Demo Lecture for approx.30-35 minutes in front of the committee members as well as the existing faculty members and students. Syllabus or topics shall be shared with candidates in advance.

### **Tenure of Appointment**

The shortlisted candidate shall be given a regular appointment of 5 years. Initially, he/she will be on a probation/observation period of 1 year. The appointment may be extended/ renewed based upon the assessment of performance in accordance with the Performance management policy i.e. API for Teaching staff.

### **Location**

Vadodara, Gujarat.